



9 December 2022

MEMORANDUM CIRCULAR NO. 147
Series of 2022

T O: All VPs, Chancellors, Director, Deans, Department/Unit Heads

R E: Conduct of Year End Performance Assessment 2022

Year 2022 is almost coming to an end and there is a need for the university to assess our performance for the year on mandatory targets as spelled out in the National Expenditures Program (NEP).

In view of this, a Year End Performance Assessment is scheduled on December 13, 2022 via Zoom.

Join Zoom Meeting

<https://vsu-edu-ph.zoom.us/j/5818999700?pwd=eWZVVnJRWERNVm9LMTNaUTN0WG1wQT09>

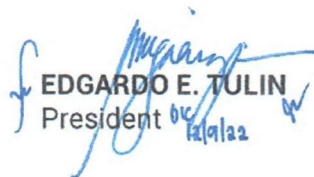
Meeting ID: 581 899 9700

Passcode: yearend22

The Physical Accomplishment of Operations report is required for presentation. Attached are the template for the report and the program for the activity.

Only College Deans, Directors and Chancellors will present the consolidated accomplishments of their units.

For compliance.


EDGARDO E. TULIN
President *oc* 12/9/22

YEAR-END PERFORMANCE REVIEW

Zoom ID: 5818999700
Passcode: yearend22

December 13, 2022
8:00 AM to 5:00 PM

PROGRAM OF ACTIVITIES

8:00-8:30	Registration	- Google Form
8:30-8:45	Prayer Philippine National Anthem	- Audio Visual Presentation - Audio Visual Presentation
	Welcome Remarks	
8:45-9:00	Presentation of APR(Yearend) a. Physical	- Dr. Dilberto O. Ferraren <i>Vice President for Planning, Resource Generation and Auxiliary Services</i>
	b. Financial	- Ms. Louella C. Ampac <i>Director, Financial Management</i>
	c. Income	
	Presentation of Budget Accountability Report Accomplishment per College/Center	
9:00-9:15	College of Veterinary Medicine	- Dr. Santiago T. Peña
9:15-9:30	College of Nursing	- Dr. Jesusa M. Magno
9:30-9:45	College of Education	- Dr. Bayron S. Barredo
9:45-10:00	College of Management and Economics	- Dr. Moises Neil V. Serino
10:00-10:15	College of Forestry and Environmental Science	- Dr. Dennis P. Peque
10:15-10:30	College of Engineering and Technology	- Dr. Janet C. Bencure
10:30-10:45	College of Arts and Sciences	- Dr. Ma. Theresa P. Loreto
10:45-11:00	College of Agriculture and Food Science	- Dr. Victor B. Asio
11:00-11:15	Office of the Dean of Graduate School	- Dr. Anabella B. Tulin
11:15-11:30	VSU Villaba	- Dr. Maria Jehan Libre

PROGRAM OF ACTIVITIES

11:30-11:45	VSU Tolosa	- Dr. Quenstein D. Lauzon
11:45-12:00	VSU Isabel	- Dr. Luzviminda A. Tajos
12:00-1:00	LUNCH BREAK	
1:15-1:30	VSU Alangalang	- Dr. Judith B. Jomadiao
1:30-1:45	Philippine Rootcrops Research & Training Center	- Dr. Edgardo E. Tulin
1:45-2:00	Renewable Energy Research Center	- Dr. Eldon P. De Padua
2:00-2:15	Regional Climate Change R& D Center	- Dr. Eduardo C. Mangaoang
2:15-2:30	National Coconut Research Center-Visayas	- Dr. Marisel A. Leorna
2:30-2:45	National Abaca Research Center	- Dr. Robelyn T. Piamonte
2:45-3:00	Ecological Farm Resource & Management Institute	- Mr. Dhenber C. Lusanta
3:00-3:15	Advanced Research and Innovation Center	- Dr. Ma. Theresa P. Loreto
3:15-3:30	Office of the Director for Instruction And Evaluation	- Dr. Ma. Rachel Kim L. Aure
3:30-4:15	Office of the Director for Quality Assurance	- Dr. Editha G. Cagasan
4:30-5:00	Closing Program	



PHYSICAL ACCOMPLISHMENTS OF OPERATIONS

Accomplishment for the period of _____

(1)	(2)	(3)	(5) Target	(6) Actual Accomplishment	(7) % Accomplishment
UMF O No.	MFO Descrip tion	Success Indicator (SI)			
UMFO 1: Advanced Education Services					
MFO 1. Graduate Degree Program Management Services					
		PI 1: Number of graduate degree specialization			
		PI 2: Total FTE monitored			
		PI 3: Percentage increase in number of graduate			
		PI 4: Percentage increase in number of students who graduated with prescribed period			
		Additional Outputs			
		PI 5:			
MFO 2. Graduate Student Management Services					
		PI 1: Number of graduate students awarded scholarship/assistantship			
		PI 2: Percentage of graduate students awarded with scholarship/assistantship who graduated within prescribed period			
		PI 3: Number of graduate students awarded with honors/distinction			
		PI 4: Number of graduate students advised			
		Outcome Indicators			
		PI 5: Percentage of graduate school faculty engaged in research work applied in any of the following:			
		PI 5a: Pursuing advanced research degree programs (Ph.D) or			
		Output Indicators			
		PI 6: Percentage of graduate students enrolled in research degree programs			
		PI 7: Percentage of accredited graduate programs			
		Additional Outputs			
		PI 8:			
UFMO 2: Higher Education Services					
MFO 1. Curriculum Program Management System					
		PI 1: Total FTE monitored			
		PI 2: Number of undergraduate curricular program compliant to CMO, approved and offered			
		PI 3: Average percentage passing in licensure exam in mandated programs			
		PI 4: Number of graduates in mandated programs graduated within prescribed period			
		PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period			
		PI 6: Percentage increase in number of undergraduate students enrolled			
		PI 7: Number of academe/industry linkage established			
		PI 8: Number of students advised			
		PI 9: Number of student organizations advised/ assisted			
		PI 10: Number of instructional materials developed			
		Outcome Indicators			
		PI 11: Percentage of first-time licensure exam takers that pass the licensure exams			
		PI 12: Percentage of graduates (2 years prior) that are employed			
		Output Indicators			
		PI 13: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified priority programs			
		PI 14: Percentage of undergraduate programs with accreditation			
		Additional Outputs			
		PI 15:			
UFMO 3: Research Innovation Services					
		PI 1: Number of published papers in internationally indexed journals			
		<i>In refereed int'l journals</i>			

Vision:

A globally competitive university for science, technology, and environmental conservation.

Mission:

Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sust: and environment.

	<i>In refereed nat'l journals</i>		
	<i>In institutional journals</i>		
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences		
	<i>In int'l fora/conferences</i>		
	<i>In nat'l fora/conferences</i>		
	<i>In reg'l fora/conferences</i>		
	<i>In institutional fora/conferences</i>		
	PI 3: Number of research projects conducted and/or completed on schedule		
	PI 4: Number of research proposals submitted/endorsed for external funding		
	PI 5: Percent of research proposals approved		
	PI 6: Amount of research money generated from external funding (Thousand PHP)		
	PI 7: Amount of research money generated from institutional funding (Thousand PHP)		
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		
	Outcome Indicator		
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		
	Output Indicators		
	PI 10: Number of research outputs completed within the year		
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year		
	Additional Outputs:		
	PI 12: Number of research collaboration/ partnership with LGUs		
	PI 13: Number of work and financial plan (WFP) submitted and approved		
	PI 14: Number of research output publication produced/ related technical publication/ Manual produced and distributed		
	PI 15: Number of website updated and maintained		
	PI 16: Number of research proposals reviewed for internal funding		
	PI 17: Number of research proposals approved for internal funding		
	PI 18: Number of technologies patented		
	PI 19: Number of new adopters		
	PI 20: Number of Technologies generated		
	PI 21: Number of VSU Technologies registered for IP Protection		
	PI 22: Number of VSU Technologies applied for IP Protection, monitored and facilitated		
	PI 23: Number of VSU Technologies and/or creative works filed for IP Protection (i.e. patents, utility model, copyright, trademark)		
	PI 24: Number of VSU Technologies identified for Protection disclosed		
	PI 25: Number of patent search conducted		
	PI 26: Number of researchers assisted in drafting patent specs and claims		
	PI 27: Number of IP awareness trainings/seminars facilitated and conducted		
	PI 28: Number of VSU faculty/ researchers/ staff attended IP related trainings and seminars (national/ international trainings/ conference		
	PI 29: Number of publications qualified for VSU publication incentive award		
UFMO 4: Extension Services			
	PI 1: Number of person-days trained weighted by length of training		
	PI 2: Number of trainings conducted		
	PI 3: Number of IEC materials/technoguides developed/used		
	PI 4: Number of beneficiaries served		
	Groups		
	Individuals		
	PI 5: Number of technical/expert services		
	Research Mentoring		
	Peer reviewers/Panelists		
	Resource Persons		
	Convenor/Organizer		
	Consultancy		
	Evaluator		
	PI 6: Number of extension projects conducted and/or completed on schedule		

PI 7: Number of extension proposals submitted			
PI 8: Percent of extension proposals approved			
PI 9: Amount of extension money generated from external funding (Thousand PHP)			
PI 10: Amount of extension money generated from institutional funding (Thousand PHP)			
PI 11: No. of extension-related awards (extrn. conducted by faculty or student & faculty)			
Outcome Indicator			
PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities			
Output Indicators			
PI 13: Number of trainees weighted by the length of training			
PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs			
PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance			
Additional Outputs:			
PI 16: Number of active partnership with LGUs, industries, NGOs, NGAs, SMEs and other stakeholders as a result of extension of activities			
PI 17: Number of Lakbay aral/ continuing education programs and tours facilitated			
PI 18: Number of website updated and maintained			
PI 19: Number of extension delivery services conducted/ coordinated/ participated: field demo, agri fair, field days, agri-exhibit, Techno-forum, Techno-festival			
PI 20: Number of extension programs organized and supported consistent with VSU's mandated priority programs			
PI 21: Number of clients assisted in agri-fair, walk in clients, training requests, in-house reviews, trainings and related activities			
PI 22: Percentage of beneficiaries who rate the training course/s and advisory services satisfactory or higher in terms of quality and relevance			
PI 23: Number of product/ technology demonstration conducted			
PI 24: Number of clientele served/ registered during Farmers' and Fisherfolks' Day			
PI 25: Number of RDE news and feature articles published			
UFMO 5: Support to Operations(STO)			
MFO 1. Faculty Development Services			
PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted			
MFO 2. Faculty Recruitment/Hiring Services			
PI 2: Number of faculty recruited/hired aligned with ISO standards			
MFO 3. Faculty Evaluation Services			
PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university			
PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university			
PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated			
PI 6: Number of in-house seminars/trainings/ workshops/reviews conducted/attended			
PI 7: Number of faculty/staff awards/honors received related to operations support			
MFO 4. Program and Institutional Accreditation Services			
PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1			
PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards			
PI 3: Degree program compliant with CHED			
PI 4: Number of activities organized/attended/ assisted/participated/facilitated			
Additional Outputs:			
PI 5:			
UFMO 6: General Administration and Support Services			
PI 1: Zero percent complaint from clients served			
Additional Outputs			
PI 2:			
% Accomplishment Average			

Prepared by:

[Position]