

September 18, 1992

MEMORANDUM NO. 79
Series of 1992

T O: Dr. Margarito C. Escalante
Dr. Paciencia P. Milan

R E: Designation as Officer-in-Charge of the College

In connection with my official travel to Cavite to attend the International Workshop on Indigenous Knowledge and Sustainable Development, you are hereby designated Officer-in-Charge of the Visayas State College of Agriculture on the following dates:

Dr. M. C. Escalante - Sept. 21-23 or until the return of
Dr. P. P. Milan;
Dr. P. P. Milan - Sept. 24-26 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of General Services and Director of Instruction, respectively.

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MANUEL K. PALOMAR
Officer-in-Charge

cc: Budget
Personnel
Accounting
COA
ODI
GSO
OBA
OVPAA
Records