



LEYTE STATE UNIVERSITY

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Philippines

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Office of the President

14 May 2004

MEMORANDUM NO. 133

Series of 2004

T O: Mrs. Ma. Cristina P. Buba

**R E: Designation as Community Relations & Information Officer,
LSU-Isabel Campus**

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Isabel Campus Dean, Prof. Sergio G. Temporada, you are hereby designated Community Relations and Information Officer effective immediately until May 15, 2005 or unless sooner terminated or revoked by higher authorities.



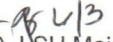
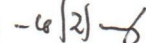
Your duties shall include the following:

1. Documents/covers important college activities;
2. Writes and edits quarterly publication about College activities;
3. Edits development plans, annual reports and brochures of the College;
4. Performs other duties that may be assigned by the Dean.

Please be guided accordingly.


PACIENCIA P. MILAN

President 

cc: Department Heads
College Secretary
Division Chief, ASD
Division Chief, AFSD
Division Chief, RDED
PDO
OVPAA - 
ODCIMD - 
OUS - 
HRMDO, LSU Main - 
Records, LSU Main
Records, LSU Isabel
File