



# LEYTE STATE UNIVERSITY

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*Office of the President*

22 November 2006

## **MEMORANDUM NO. 218**

Series of 2006

**T O:** Dr. Edgardo E. Tulin - Chairperson  
Dr. Rolinda T. Sanico - Member  
Prof. Norberto F. Canada - Member

**R E:** Reconstitution of the University Committee on Change of Grades


The University Committee on Change of Grades is hereby reconstituted effective immediately until December 31, 2007 or unless sooner terminated or revoked by the undersigned. The functions of the Committee are as follows:

1. To act on request of staff for a change of grade in a particular course/subject as reflected in the grade sheets already submitted to the Registrar's Office; and
2. To recommend to the Academic Council, through the LSU President, for approval of such a request.

This order supersedes all other previous issuances on the same subject.

Please be guided accordingly.

**PACIENCIA P. MILAN**

President 

cc: OVPAA  
OUS  
Deans  
Registrar's Office  
Records  
File