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Office of the President

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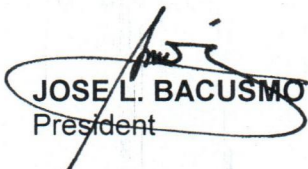
**T O: Dr. Oscar B. Posas
Dr. Othello B. Capuno
Dr. Edgardo E. Tulin
Ms. Teresita L. Quiñanola
Dr. Pedro T. Armenia
Dr. Julieta R. Roa
Prof. Ma. Aurora Teresita W. Tabada**

R E: Committee on Sabbatical Leave

With Dr. Oscar B. Posas as Chairperson and the rest as Members, please constitute yourselves into a committee to review and study our existing guidelines and policies regarding sabbatical leave.

Please submit your committee output to this office on or before June 30, 2009.

Please be guided accordingly.


JOSE L. BACUSMO
President