

## OFFICE OF THE PRESIDENT

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MEMORANDUM CIRCULAR NO. 10
Series of 2021

T O: All VPs, Deans, Directors, Dept./Unit/Office Heads/dDRCs/alternate DRCs,

**Faculty and Staff** 

R E: Final Briefing for the 1st ISO Surveillance Audit on February 2, 2021

(Tuesday) at 2:00PM

As announced earlier, our First ISO Surveillance Audit will be conducted by TUV Rheinland on February 4-5, 2021. In relation to this, you are required to attend the final virtual briefing for the preparation and actual conduct of the Surveillance Audit on February 2, 2021, Tuesday at 2:00 PM. The link to this meeting will be provided by this office.

Please be guided accordingly.

EDGARDO E. TULIN

President