



# VISAYAS STATE UNIVERSITY

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*Office of the President*

4 November 2008

**MEMORANDUM NO. 223**

Series of 2008

**T O: Dr. Sulpecio C. Bantugan**  
IGP Director

**R E: Requirements Prior to Renewal of Lease Contract of VSU Fast Foods  
and Market Concessionaires**

Please be informed that the attention of this office has been called by Ms. Paquita Austero, City Treasurer of Baybay City regarding businessmen doing businesses at the VSU campus without business permits. Said letter then appealed to this office to require these businessmen to comply with the regulation to indulge only in any business activity if properly covered with business permits from the LGU.

You are therefore directed to make sure that only businesses with proper updated business permits should be allowed to continue their business and their lease contract with the university renewed. In addition, as a matter of policy, only those eateries and businesses selling food and food products with Sanitation Clearance issued by the VSU Hospital should be granted permit to operate by the IGP.

Please be guided accordingly.

**JOSE L. BACUSMO**  
President *OC 11/6/08*

cc: Dr. M. K. Palomar  
ODA  
Records  
**File**