



# Visayas State University

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## Office of the President

5 March 2012

MEMORANDUM NO. 117

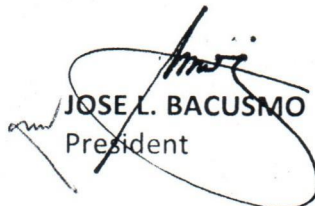
Series of 2012

T O: Dr. Roberto C. Guarte

R E: Designation as Officer-In-Charge, Visayas State University

In view of my travel to attend the AFMA meeting in Cebu and the PCARRD-RRDCC Chairpersons Meeting in Davao, you are hereby designated Officer-In-Charge of the Visayas State University on March 7-9, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
JOSE L. BACUSMO  
President

cc: OVPI  
OVPAF  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
ODAHRD/PRPEO  
FMO/Budget  
Records  
File