



MEMORANDUM NO. 352

Series of 2024

TO: **Dr. Moises Neil V. Serião** - **Chairperson**
 Ms. Crislin Cruz-Cortes - **Member**
 Engr. Mario Lilio P. Valenzona - **Member**
 Atty. Rysan C. Guinocor - **Member**
 Dr. Julius V. Abela - **Member**
 Ms. Maria Elsa M. Umpad - **Member**
 Dr. Ivy C. Emnace - **Member**
 Ms. Maria Louella C. Tambis - **Member**
 Ms. Dalisay F. Andres - **Secretary**

RE: **Reconstitution of the VSU Housing Commission**

FROM: **DR. PROSE IVY. G YEPES**
 University President

DATE: **May 8, 2024**

By virtue of the authority vested in me by the VSU Board of Regents, the VSU Housing Commission in hereby reconstituted with Dr. Moises Neil V. Serião as Chairperson, effective immediately until December 31, 2024 or unless sooner revoked or terminated by appropriate authorities.

As a Commission, your duties and responsibilities are the following:

1. Regularly review and improve existing policies, rules, standards, general guidelines and practices affecting housing assignment;
2. Evaluate all housing applications of staff and recommend actions to the President for approval;
3. Manage funds collected from rental and donations for housing;
4. Recommend housing plans and programs for VSU faculty and staff;
5. Come up with recommendations on the effective and efficient management and maintenance of all VSU housing units including external campuses; and
6. Perform other functions related to housing that may be assigned by the President.

Please be guided accordingly.

cc: OVPSAS OUS
 OVPPRGAS Records
 OVPREI File
 OVPAF
 OVPA A

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