



VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President

7 February 2000

MEMORANDUM NO. 32
Series of 2000

T O: Dr. Rodolfo G. Escalada
R E: Membership to ViSCA Finance Committee

You are hereby designated additional member to the ViSCA Finance Committee effective immediately until December 31, 2000.

The functions of the committee are as follows:

1. Formulate and recommend policies to attain economic, effective and efficient management of ViSCA's financial resources.
2. Periodically monitor and assess NCA releases and expenditures.
3. Review and recommend for approval budgetary requests of departments/centers/units chargeable against the savings or income of the college.
4. Review and recommend for approval requests for re-alignment and use of fund balances of completed/dormant projects.

Please be guided accordingly.


PACIENCIA P. MILAN
President

cc: All Finance Committee Members
Records
File