

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

28 June 2019

MEMORANDUM NO. 264 Series of 2019

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Dr. Elvira L. Oclarit

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Designation as OIC Head, Department of Pest Management

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Head, Department of Pest Management (DPM) effective July 1, 2019 until September 30, 2019 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc:

OVPI

OVPAF

OVPPRGEA

OVPRE

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Deans

Directors

ODF/Budget

ODAHRD/PRPEO

DPM

USSO

IASO

Accounting

COA

Cash

Registrar

Records C

File