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Memorandum No. ⁹⁰⁷
Series of 2024

TO: Dr. Rotacio S. Gravoso, VPAA
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Dr. Elwin Jay V. Yu, VPAF
Dr. Santiago T. Peña, Jr., VPREI
Dr. Moises Neil V. Serioño, VPPRGAS
Dr. Maria Jehan P. Libre, VSU Villaba Chancellor
Dr. Luzviminda A. Tajos, VSU Isabel Chancellor
Dr. Quenstein D. Lauzon, VSU Tolosa Chancellor
Dr. Judith B. Jomadiao, VSU Alangalang Chancellor
Ms. Hazelle V. Asaldo, Board Secretary

RE: Officers In-Charge Assignments for SCUAA Games 2024

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: November 15, 2024

In support of Visayas State University's participation in the SCUAA Games 2024, scheduled from December 8-13, 2024, please be informed of the assigned Officers In-Charge of the Day during the event at Northwest Samar State University (NwSSU):

- **December 8-9, 2024:**
 - Vice President for Academic Affairs (VPAA)
 - Board Secretary
 - VSU Villaba Chancellor
- **December 10-11, 2024:**
 - Vice President for Planning, Resource Generation and Auxiliary Services (VPPRGAS)
 - VSU Isabel Chancellor
 - VSU Tolosa Chancellor

OFFICE OF THE PRESIDENT

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Page 1 of 2
FM-OOP-01
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● **December 12-13, 2024:**

- Vice President for Research, Extension, and Innovation (VPREI)
- Vice President for Administration and Finance (VPAF)
- VSU Alangalang Chancellor

Additionally, the Vice President for Student Affairs and Services (VPSAS), together with other SCUAA Games 2024 officials, will be stationed at NwSSU for the entire week of the games to support our delegation, and ensure smooth coordination, safety, and security of all VSU faculty, staff, and students involved.

For your information and usual support.