



## LEYTE STATE UNIVERSITY

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Office of the President

15 July 2005

**MEMORANDUM NO. 139** 

Series of 2005

T O: Dr. Felipe S. Casas

R E: Designation as Head, Department of Teacher Education

LSU - Villaba Campus

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Villaba Campus Dean, Dr. Conchita A. Ito, you are hereby designated Head of the Department of Teacher Education effective August 31, 2005 until August 31, 2006 or unless sooner terminated or revoked by higher authorities.

As Department Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN

President

cc:

LSU - Villaba Campus

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