

February 24, 1984

MEMORANDUM NO. 31 Series of 1984

O: DR. SAMUEL S. GO

MS. AURORA S. ALKUINO

SUBJECT: Administration of COCOFED Funds

With the retirement of Mr. Manuel Ancheta and the maternity leave of Ms. Nellie C. Ballola, it is necessary for me to designate others in ViSCA to administer COCOFED scholarship funds. You are, therefore, hereby designated as officer-in-charge of all COCOFED funds released to ViSCA by COCOFED after the retirement of Mr. Ancheta.

This appointment takes effect immediately.

A. BERNARDO

President @

cc: Accounting Division Cash Division