



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE
PRESIDENT**



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MEMORANDUM NO. 931
Series of 2024

TO: Ms. Jennefer B. Jayme

RE: Deployment to the Administrative Services Office

FROM: DR. PROSE IVY. G YEPES
University President

DATE: November 29, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby relieved of your present assignment at the RSPPRO **effective December 2, 2024** and will be deployed to the **Administrative Services Office**.

Kindly report to Atty. Rysan C. Guinocor, Director, ASO, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Atty. RCGuinocor
ASO
HRMO/RSPPRO
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OFFICE OF THE PRESIDENT

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