



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



**Memorandum No. 744**  
Series of 2024

**TO: Nick Freddy R. Bello, Accounting Office OIC-Head**

**RE: Notice of Suspension No. 24-001**

**FROM: DR. PROSE IVY G. YEPES**  
University President

**DATE: August 22, 2024**

This office received a Notice of Suspension (NS) No. 001-IGF-(23)-VSU indicating the suspension in audit of Php 250,830.00 for the payment made to the judges of the Mr. and Ms. SUC 8 pageant, and dance sports adjudicators during the regional SCUAA 2023. The suspension is due to the absence of criteria that would justify the reasonableness of the expenditures, contrary to the provisions of Section 2 of the Presidential Decree (PD) No. 1445, Section 4(6) of PD No. 1445, and Section 5.1 of COA Circular No. 2012-003.

Hence, you are requested to submit a basis of the computation of the amounts of the honoraria paid out to the judges/recipients, and a narrative report on the accomplishments of each payee/recipient to justify the honoraria received by them.

Kinly settle within ninety days upon receipt of this memorandum so to avoid receiving Notice of Disallowance from the Commission on Audit (COA) pursuant to Section 82 of PD 1445.

For your information and usual support.

cc: OIC-Audit Team Leader  
Director, FMO  
VPAF

**OFFICE OF THE PRESIDENT**

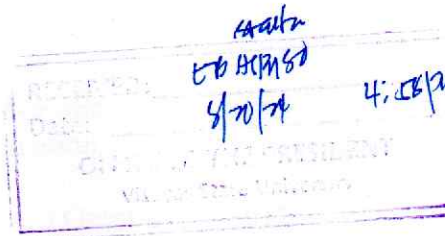
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**FM-OOP-01**  
V05 06-06-2024  
No. **24-744**



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. VIII  
Office of the Audit Team Leader  
NGS, SUCs and Other NGS SAAs, Team R8-04  
Provincial Satellite Auditing Office  
Baybay City, Leyte



NS No.: 24-001-IGF-(23)-VSU

Date: August 13, 2024

**NOTICE OF SUSPENSION (NS)**

**DR. PROSE IVY G. YEPES**

President, VSU  
Visca, Baybay City

Attention: **Nick Freddy R. Bello**  
Accountant II/ VSU Main Accounting Office

We have audited the cash advance liquidation of Ms. Ma. Melissa F. Mendoza, Special Disbursing Officer, for the payment made to the judges for the Mr. & Ms. SUC 8 Pageant Competition, and Dance Sport Adjudicators during the RSCUAA 2023, covered by the following reference document and particulars:

Check No.	Date	Amount	Payee	Remarks
620950	October 19, 2023	₱225,000.00	Ma. Melissa Mendoza/ Derick Allen C. Lauchengco, et. al.	Cash Advance/ LR No. 05-2023-11-167 dated November 8, 2023
621192	November 16, 2023	25,830.00		
<b>Total</b>		<b>₱250,830.00</b>		

The amount of ₱250,830.00 is suspended in audit due to the absence of any criteria that would justify the reasonableness of the expenditures, contrary to the following provisions:

**Section 2 of Presidential Decree No. 1445** states that it is the declared policy of the State that all resources of the government shall be managed, expended or utilized in accordance with law and regulations, and safeguard against loss or wastage through illegal or improper disposition, with a view to ensuring efficiency, economy and effectiveness in the operations of government. The responsibility to take care that such policy is faithfully adhered to rests directly with the chief or head of the government agency concerned.

Additionally, **Section 4(6) of Presidential Decree No. 1445** states that claims against government funds shall be supported with complete documentation.

Furthermore, **Section 5.1 of COA Circular No. 2012-003 dated October 29, 2012** defines excessive expenditures as follows:

#### 5.1 Definition

The term "excessive expenditures" signifies unreasonable expense or expenses incurred at an immoderate quantity and exorbitant price. It also includes expenses which exceed what is usual or proper, as well as expenses which are unreasonably high and beyond just measure or amount. They also include expenses in excess of reasonable limits.

**Requirement:** please submit basis for the computation of the amounts of the honoraria paid out to the judges/recipients, and narrative report on the accomplishments of each payee/recipient to justify the honoraria received by them.

The following persons have been determined to be responsible for compliance with the aforementioned requirement:

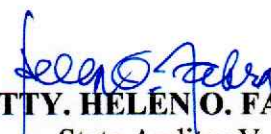
<b>Name</b>	<b>Position/Designation</b>	<b>Nature of Participation in the Transaction</b>
Daniel Leslie S. Tan	Previous OIC President of VSU	Approved the payment
Nick Freddy R. Bello	Accountant II	Certified as to the completeness of supporting documents and that the amount claimed is proper, and certified as to availability of funds
Alicia M. Flores	Head, Budget Office	Certified that the budget is available and utilized for the purpose/ adjustment necessary as indicated in the BURS
Charis B. Limbo-Rivera	Director, Institute of Human Kinetics	<p>Certified that the expenses/cash advance are necessary, lawful and incurred under her direct supervision</p> <p>Certified that the charge to appropriation/ budget is necessary, lawful, and under her direct supervision, and supporting documents are valid, proper, and legal</p>
Ma. Melissa Mendoza	Special Disbursing Officer	Obtained the cash advances and submitted the liquidation report
Derick Allen C. Lauchengco	Judge-Grand Coronation Night	Payee



Tracy Maureen Perez	Judge-Grand Coronation Night	Payee
Raed Rashad A. Fernandez	Judge-Grand Coronation Night	Payee
Lois Montes-Hunter	Judge-Grand Coronation Night and Preliminary and Talent Competition	Payee
Kristine Joy P. Argallon	Judge-Grand Coronation Night and Preliminary and Talent Competition	Payee
March C. Mandal	Judge-Preliminary and Talent Competition	Payee
Crisaldo M. Rendon	Dance Sport Adjudicator	Payee
Lowell B. Tan	Dance Sport Adjudicator	Payee
Julie Margaret Flintham	Dance Sport Adjudicator	Payee

Please settle the above audit suspension through compliance with the requirements indicated which we will evaluate. Items suspended in audit which are not settled within ninety (90) days from receipt hereof shall become a disallowance pursuant to Section 82 of P. D. 1445.

  
**FLERIDA RUTH R. QUIMBO**  
 State Auditor III  
 OIC-Audit Team Leader

  
**ATTY. HELEN O. FABRA**  
 State Auditor V  
 Supervising Auditor

#### PROOF OF SERVICE OF COPIES OF NS TO PERSONS RESPONSIBLE

Name of Persons Responsible	Position/Designation	Received by (Pls. print and sign)	Date
1. Daniel Leslie S. Tan	Previous OIC President of VSU		
2. Nick Freddy R. Bello	Accountant II		
3. Alicia M. Flores	Head, Budget Office		
4. Charis B. Limbo-Rivera	Director, Institute of Human Kinetics		

5. Ma. Melissa Mendoza	Special Disbursing Officer		
6. Derick Allen C. Lauchengco	Judge- Grand Coronation Night		
7. Tracy Maureen Perez	Judge- Grand Coronation Night		
8. Raed Rashad A. Fernandez	Judge- Grand Coronation Night		
9. Lois Montes-Hunter	Judge- Grand Coronation Night and Preliminary and Talent Competition		
10. Kristine Joy P. Argallon	Judge- Grand Coronation Night and Preliminary and Talent Competition		
11. March C. Mandal	Judge-Preliminary and Talent Competition		
12. Crisaldo M. Rendon	Dance Sport Adjudicator		
13. Lowell B. Tan	Dance Sport Adjudicator		
14. Julie Margaret Flintham	Dance Sport Adjudicator		