



7 November 2022

MEMORANDUM NO. 738
Series of 2022

T O: Dr. Daniel Leslie S. Tan

R E: Designation as Officer-In-Charge, Visayas State University

In view of my personal travel to Jordan, Israel and Egypt, you are hereby designated Officer-in-Charge of the Visayas State University on December 1-12, 2022 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


EDGARDO E. TULIN
President

Conforme:


DANIEL LESLIE S. TAN
VP for Admin. And Finance

cc: OVPAA
OVPAF
OVPSAS
OVPPRGAS
OVPREI
OUS
Deans
Directors
Accounting
Cash
COA
OHIA
FMO/Budget
ODHRM/OHRSPPR
Registrar
Records
File