



# LEYTE STATE UNIVERSITY

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*Office of the President*

7 October 2005

## MEMORANDUM NO. 260

Series of 2005

**T O: SG Gilbert G. Tiempo** *W*

**R E: Return to Actual Security Guarding Work**

In view of the assignment of Mr. Samuel Modina as Clerk of the Security Office, you detail at said office performing clerical functions shall no longer be allowed.

Effective immediately, you shall be assigned a specific tour of duty just like the other Security Guards of this university. Dr. Labra is directed to give you your new tour of duty as Security Guard.

For immediate compliance.

*ma*  
**PACIENCIA P. MILAN**

President *g*

cc: Dr. Juan S. Labra *id*

Dr. Jose M. Alkuino, Jr. *-ad 10/10*

Dr. Lourdes B. Cano *10/11*

HRMDO. *- 10/11*

Records

File