



11 March 2020

**MEMORANDUM CIRCULAR NO. 33**  
Series of 2020

**T O: All VSU Faculty, Staff and Students**

**R E: Advisory on Travels, Attendance/Participation to Seminars/Conferences/Competitions/Field trip, Internship and Holding of Activities inside the Campus as Precautionary Measures against Corona Virus (COVID-19)**

In light of the recent declaration by the Department of Health on CODE RED (Alert level 4), sublevel 1 situation after confirmed local transmissions of COVID-19 in the country, **all travels national and international as well as attendance/participation to seminars/conferences, fieldtrips and other gatherings involving a large number of crowd outside the region are hereby suspended effective immediately until further notice. The same applies to family members of faculty and staff residing within the campus.**

Further, **VSU faculty, staff, and students returning from places with reported laboratory-confirmed cases of COVID-19** such as but not limited to China, Korea, Japan, Singapore, Australia, Malaysia, Vietnam, Cambodia, New Zealand, Italy, France, Germany, Spain, The United Kingdom, Switzerland, Norway, Sweden, Austria, Croatia, Israel, Netherlands, Thailand, Iran, Kuwait, Bahrain, United Arab Emirates, Iraq, United States of America, Canada among others and places in Luzon especially in Metro Manila are **strongly advised to submit to voluntary home quarantine for 14 days and inform the University Health Services immediately.**

**Students undergoing internships** outside Region 8 must be **immediately recalled** and should be assigned to alternative establishments within or near Visayas State University to complete the number of hours required for graduation. Home quarantine for 14 days must also be taken before coming back to VSU. Internship coordinators must communicate with and provide details of the students to the University Health Services.

Large gatherings or meetings inside the campus are discouraged and shall be allowed only when urgently necessary. **Accommodation and venue facilities within the campus shall be temporarily unavailable to external guests and visitors until further notice.**

Until such time favorable conditions will be declared by the Department of Health and the Office of the President of the Philippines, this advisory shall be lifted.

For strict compliance and guidance.

  
**EDGARDO E. TULINO**  
President