

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Website: www.vsu.edu.ph

15 March 2019

MEMORANDUM No. 157 Series of 2019

T O: Mr. Teofilo C. Gofredo

R E: Deployment to the Security Office

7-18-19 TIME 1:24 PM

As part of the continuing management innovations of the university and the retirement of Ms. Asuncion C. Arradaza, you are hereby deployed to the Security Office effective May 16, 2019.

Kindly report to Engr. Celso F. Gumaod, Head, Security Office for your assignment. However, please make sure that proper turnover of your present duties and responsibilities shall be made prior to leaving your post.

The Office of the Director for Administration and Human Resource Development is directed to oversee the deployment.

For compliance.

EDGARDO E. TULIN

riesident

cc: Ms. Alicia M. Flores Engr. Celso F. Gumaod Dr. Lourdes B. Cano ODAHRD/PRPEO Records

File

My

Vision: A globally competitive university of science, technology, and environmental conservation.

Mission: Development of highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.