



25 September 2019

MEMORANDUM CIRCULAR NO. 98
Series of 2019

T O: All VPs, Deans, Directors, Department/Unit/Office Heads, DRC, dDRCs, Alternate DRCs and All Faculty and Staff

R E: ISO Mock Assessment - Monday, September 30, 2019

To determine our readiness of ISO QMS implementation for the 1st stage external audit, the AGF Consulting Group- Philippines will conduct whole-day Mock Assessment of all units of VSU on Monday, September 30, 2019. As such, you are requested to be around during this day and be ready for interview and scrutiny of your relevant records and documents. AGF will send to us their itinerary of audit on Friday. As soon as we receive their itinerary, we will send you thru IP for your guidance. This assessment will serve as validation of the internal audit recently conducted and to make a "feel" of actual external audit.

Your usual support and cooperation are earnest enjoined.

EDGARDO E. TULIN
President *oc 9/26/19*