

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph Website: www.vsu.edu.ph

4 July 2017

MEMORANDUM NO. 290 Series of 2017

T 0: Ms. Phoebe Lynn B. Calungsod

Designation as OIC Dean, College of Nursing R E:

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as OIC Dean of the Colllege of Nursing, effective immediately until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As OIC Dean, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC:

OVPI

OVPAF

OVPPRGEA

OVPRE OUS

Deans

Directors ODF/Budget

ODAHRD/PRPEO

College of Nursing

IASO

Accounting

COA

Cash

Registrar

Records

File