



5 September 2022

MEMORANDUM CIRCULAR NO. 97
Series of 2022

T O: All Concerned
R E: Fire and Earthquake Drill


As part of the lined-up activities of VSU for the 122nd Philippine Civil Service Anniversary, a fire and earthquake drill is scheduled on Thursday, September 8, 2022. Participants to these drills are offices under VSU Quadrant 3 which are the following:

- Offices in the Administration Building
- College of Engineering and Technology
- RCCRDC
- CFES
- Department of Math
- Department of Physics
- Department of Statistics

This said activity is divided into two (sessions) morning and afternoon sessions. Kindly refer to the attached program for the schedule of activities and the session where your offices belong.

Furthermore, each office is required to have at least one (1) designated personnel to execute the fire drill by eliminating the fire using the fire extinguisher or a large wet cloth.

This is for your active participation and guidance.


EDGARDO E. TULIN
President

Earthquake and Fire Drill

Program of Activities

Time	Topics	Resource Person
AM		
8:00 – 9:00	Briefing/Preparation with BFP	BFP Personnel and Security Personnel
9:00 – 9:30	Briefing with students, staff, and faculty	BFP Personnel and Security Personnel
9:30 – 12:00	Conduct Earthquake Drill (Under Quadrant 3- Evacuation site Amphitheater) <ul style="list-style-type: none"> • Admin Building • College of Engineering Conduct Fire Drill (Under Quadrant 3- Evacuation site Amphitheater) <p>-Each offices must appoint representative to do the fire drill using fire extinguisher/ large wet cloth</p>	BFP Personnel and Security Personnel
PM		
1:00 – 2:00	Briefing/Preparation with BFP	
2:00 – 2:30	Briefing with students, staff, and faculty	BFP Personnel and Security Personnel
2:30 – 5:00	Conduct Earthquake Drill (Under Quadrant 3- CFES Parking Area) <ul style="list-style-type: none"> • RCCRDC • CFES • Department of Math • Department of Physics • Department of Statistics Conduct Fire Drill (Under Quadrant 3- Evacuation site Amphitheater) <p>-Each offices must appoint representative to do the fire drill using fire extinguisher/ large wet cloth</p>	BFP Personnel and Security Personnel