

Office of the President

2/F Administration Building Visca, Baybay City, Leyte, PHILIPPINES Telefax: +63 53 563 7067 Email: op@vsu.edu.ph

Website: www.vsu.edu.ph

6 February 2017

MEMORANDUM NO. 114 Series of 2017

T O: Engr. Celso F. Gumaod

R E: Designation as Head, Security Office

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Head, Security Office effective February 6, 2017 until December 31, 2017 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

EDGARDO E. TULIN

President

cc:

OVPI

OVPAF

OVPPRGEA

OVPRE

OUS

Deans

Directors
ODF/Budget

ODI/Buuget

ODAHRD/PRPEO Security Office

IASO

Accounting

COA

Cash

Registrar

Records

File