

Visayas State University

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Office of the President

3 September 2009

MEMORANDUM NO. <u>178</u> Series of 2009

T O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my travel to Alang-alang, Leyte, you are hereby designated Officer-In-Charge of the Visayas State University on September 4, 2009 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE L. BACUSMO

President A

CC:

OVPAA

OVPAF

OVPPRG OVPRE

OUS

Deans

Directors

Personnel

Accounting

Cash

COA

ODF

ODA

Budget Records

File