

# Visayas State University

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## Office of the President

11 September 2014

MEMORANDUM NO. 217

Series of 2014


**T O:** Prof. Manolo B. Loreto, Jr.  
Dr. Beatriz S. Belonias  
Dr. Lualhati M. Noriel

**R E:** Designation as OIC, Office of the Vice President for Instruction

You are hereby designated Officer-In-Charge of the Office of the Vice President for Instruction on the following dates:

Prof. Manolo B. Loreto, Jr.	-	September 15 - 19, 2014
Dr. Beatriz S. Belonias	-	September 22 - 26, 2014
Dr. Lualhati M. Noriel	-	September 29 – October 3, 2014

As OIC, you are authorized to discharge the functions of the Office of the Vice President for Instruction in addition to your official duties and responsibilities.

  
**EDGARDO E. TULIN**  
Officer-in-Charge

cc: OVPAF  
OVPI  
OVPPRG  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
FMO/Budget  
ODAHRD/PRPEO  
Records  
File