



# LEYTE STATE UNIVERSITY

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*Office of the President*

12 January 2007

**MEMORANDUM NO. 22**

Series of 2007

**T O: Mr. Remegio Sanico**

**R E: Designation as In-Charge of Motor Pool and SDMU**

To improve efficiency and maximization of manpower, you are hereby designated In-Charge of the Motor Pool and SDMU effective January 12, 2007 unless sooner terminated or revoked by higher authorities.

As such, please coordinate with the SPMO Head and GSO Superintendent regarding your new assignment.

Please be guided accordingly.

  
**PACIENCIA P. MILAN**  
President

cc: Head, SPMO  
Supt., GSO  
OVPAF  
OVPAA  
OVPDEA  
OUS  
HRMDO  
SPMO  
GSO  
Cash  
Accounting  
COA  
ODF/Budget  
ODA  
Records  
File