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Office of the President

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MEMORANDUM NO. 24

Series of 2015

- T O:**
- | | |
|--|---|
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| Dean, College of Forestry and Environmental Science | |
| Prof. Maria Aurora T. W. Tabada – University GAD Coordinator – Secretary | |
- R E:** GAD Focal Point System Executive Committee

By virtue of the authority vested in me by the VSU Board of Regents, the Gender and Development Focal Point System Executive Committee (GFPS-EC) with the undersigned as Chairperson and Prof. Maria Aurora T.W. Tabada as Secretary is hereby reconstituted,

effective 1 March 2015 to 28 February 2017 unless sooner terminated or revoked by higher authorities without prejudice to reappointment.

The functions of the Executive Committee are as follows:

The GFPS Chairperson or Head of Agency shall:

1. Issue policies or other directives that support GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS; and
2. Approve the GAD Plan, Program and Budget of the agency as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

The Executive Committee shall:

1. Provide direction and give policy advice to the Agency Head to support and strengthen the GFPS and agency's GAD mainstreaming activities;
2. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the agency in response to the gender issues faced by its clients and employees;
3. Ensure the timely submission of the agency GAD Plan and Budget, Accomplishment Report and other GAD-related reports to the PCW and to DBM;
4. Ensure the effective and efficient implementation of the agency GAD programs, activities and projects and the judicious utilization of the GAD Budget;
5. Build and strengthen the partnership of the agency with PCW, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming;
6. Recommend approval of agency GAD Plans and Budgets and GAD ARs; and
7. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and/or GAD FP members.

For your information and guidance.



JOSE L. BACUSMO
President