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Office of the President

27 December 2007

MEMORANDUM NO. 268
Series of 2007

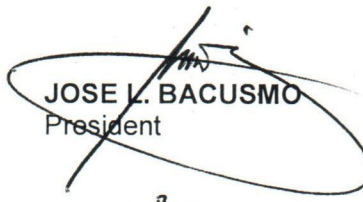
T O: Prof. Leonardo M. Gapuz

**R E: Designation as Head, Department of Community
Development Education**

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Head, Department of Community Development Education effective January 1, 2008 to December 31, 2009 or unless sooner revoked or terminated by higher authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.


JOSE L. BACUSMO
President

cc: OVP³RG
OVPAA
OVPAF
OVPRE
OUS
Deans
Directors
DCDE
HRMDO
ODF/Budget
ODA
COA
Accounting
Records
File