



9 May 2024

MEMORANDUM ORDER NO. 04
Series of 2024

TO : College Deans, Department Heads, Directors of Academic Units, Faculty Members and Regular Staff

RE : Second Consultative Meeting

You are all requested to participate in the Second Consultative Meeting on a schedule you have set with the Office of the Vice President for Academic Affairs. The main agendum for this meeting is the selection of our college deans and department heads that we will forward to the Office of the President. Please enjoin the participation of your students in this meeting.

Thank you very much.

ROTACIO S. GRAVOSO

Vice President for Academic Affairs