MEMORANDUM No. 26 Series of 1988

T O: Dr. Vicente A. Quiton

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-in-Charge of the Visayas State College of Agriculture effective Monday, March 7-9, 1988 or until my return. I will be in Los Baños to attend the MULTILOC Meeting and in Tacloban to attend the SCUAA Board Meeting.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Vice President for Academic Affairs.

R. VILLANUEVAY

cc: Mr. T. G. Tuason Ms. B. P. Modina Ms. N. V. Cala Records File