



28 May 2018

**MEMORANDUM NO. 235**

Series of 2018

**T O: Dr. Othello B. Capuno**

**R E: Designation as Officer-In-Charge, Visayas State University**

In connection with my official travel to Tacloban City, you are hereby designated Officer-in-Charge of the Visayas State University on May 29, 2018 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.



**EDGARDO E. TULIN**

President

cc: OVPAF  
OVPI  
OVPPRGEA  
OVPRE  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
IASO  
FMO/Budget  
ODAHRD/PRPEO  
Registrar  
Records  
File