



Visayas State University

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Office of the President

12 December 2013

Memorandum Circular No. 64
Series of 2013

TO: VSU Faculty Members, Staff and Students

RE: Thanksgiving Mass & Candle Lighting Ceremony

In the spirit of thanksgiving in spite of the damage that SuperTyphoon Yolanda has caused to our university, personal lives and properties, the VSU Administration deemed it appropriate to hold a Thanksgiving Mass and Candle Lighting ceremony instead of our usual annual lighting ceremony and university-wide Christmas Party. The ceremony will be held at the entrance gate area-VSU Mall on Tuesday, Dec. 17, 2013 at 5:00pm.

We also humbly appeal for your generosity to contribute for snacks to be distributed to students and well-wishers. Below is the suggested minimum contribution:

Regular Faculty Members

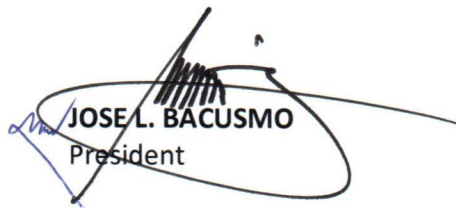
Instructors	-	P100.00
Assistant Professors	-	150.00
Associate Professors	-	200.00
Professors	-	300.00

Regular Admin. Staff

Salary Grade 12-14	-	100.00
Salary Grade 15-18	-	150.00
Salary Grade 19-23	-	200.00
Salary Grade 24 and up-	-	300.00

All other VSU personnel not categorized above who wish to contribute are most welcome. Likewise, I would like to appeal to all key officials with RATA to contribute P1,000.00 more. Submit your contribution by department/office/unit to the Office of the President on or before Dec. 16, 2013 (5:00pm). Kindly bring along your respective candles during the event.

Thank you for your cooperation and kindness. My best wishes for a meaningful Christmas and prosperous New Year.

A handwritten signature in black ink, appearing to read "JOSE L. BACUSMO", is written over a blue circular stamp. The stamp contains the text "JOSE L. BACUSMO" and "President" below it.

JOSE L. BACUSMO
President