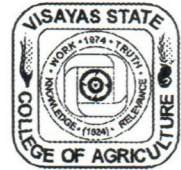


by file copy

VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines
Office of the President



7 August 2001

MEMORANDUM NO. 115
Series of 2001

T O: Ms. Lourdes B. Cano *est*
Ms. Roberta C. Lemos *8/21*
Ms. Milagrosa L. Gamotin *8/21*

R E: Sealed Canvass for Purchase of Dump Truck

The purchase of one dump truck has been delayed due to delays and the payment of the chosen items. As noticed, when the PO is approved, the item selected is already sold out.

In view of this, you are hereby requested to facilitate the purchase of said vehicle by constituting yourselves into a committee to open sealed canvass papers and to recommend award to most advantageous offer. Coordinate this with Mr. Edgardo L. Dequito.

Please be guided accordingly.

Ple
PACIENCIA P. MILAN
President *8/21*

cc: Mr. E. L. Dequito *aw*
Records
File