

## Visayas State University

Visca, Baybay City, Leyte 6521-A **Philippines** 

Tel: +63 53 335 2600; Fax: +63 53 335 2601 website: www.vsu.edu.ph; email: op@vsu.edu.ph

## Office of the President

9 February 2012

MEMORANDUM NO. Series of 2012

O: Dr. Oscar B. Posas

R E: Designation as Officer-In-Charge, Visayas State University

In connection with my trip to Tacloban City, you are hereby designated Officer-In-Charge of the Visayas State University on February 13, 2012 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

JOSE/L. BACUSMO President

cc:

OVPI **OVPAF** 

**OVPPRG** 

**OVPRE** 

OUS

Deans

Directors

Accounting

Cash

COA

IASO

ODAHRD/PRPEO

FMO/Budget

Records

File