



11 May 2022

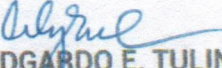
**MEMORANDUM NO. 497**  
Series of 2022

**T O: Dr. Daniel Leslie S. Tan**

**R E: Designation of Officer-In-Charge, Visayas State University**

In connection with my official travel to Maejo University, Chiangmai, Thailand, you are hereby designated as Officer-In-Charge of the Visayas State University on July 2 – 10, 2022 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**EDGARDO E. TULIN**  
President

**CONFORME:**

cc: OVPAF  
OVPAA  
OVPPRGAS  
OVPREI  
OVPSAS  
OUS  
Deans  
Directors  
Accounting  
Cash  
COA  
OHIA  
FMO/Budget  
ODHRM/RSPPRO  
Registrar  
Records  
File

  
**DANIEL LESLIE S. TAN**  
VP for Administration and Finance