

OFFICE OF THE PRESIDENT

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Management System ISO 9001:2015

WWW.tuv.com

11 May 2022

MEMORANDUM NO. <u>497</u> Series of 2022

T O: Dr. Daniel Leslie S. Tan

R E: Designation of Officer-In-Charge, Visayas State University

In connection with my official travel to Maejo University, Chiangmai, Thailand, you are hereby designated as Officer-In-Charge of the Visayas State University on July 2 – 10, 2022 or until my return.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

EDGARDO E. TULIN

President

cc: OVPAF

OVPAA

OVPPRGAS

OVPREI

OVPSAS

ous

Deans

Directors

Accounting

Cash

COA

OHIA

FMO/Budget

ODHRM/RSPPRO

Registrar

Records

File

CONFORME:

DANIEL LESLIE S. TAN

VP for Administration and Finance