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STATE UNIVERSITY

**OFFICE OF THE
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MEMORANDUM NO. 941
Series of 2024

TO: Mr. Rico B. Mascariñas

RE: Deployment to the Physical Plant Office

FROM: 
DR. PROSE IVY G. YEPES
University President

DATE: November 29, 2024

As part of the continuing management innovations of the university and the implementation of the Revised Organizational Structure and Staffing Standards (ROSSS), you are hereby deployed to Physical Plant Office as Driver II on contractual status effective immediately.

Kindly report to Engr. Marlon G. Burlas, Director of PPO, for your new assignment. However, please ensure that proper turnover of your present duties and responsibilities as JO worker shall be made prior to leaving your post.

The Human Resource Management Office is hereby directed to oversee the redeployment.

For compliance.

cc: Engr. MGBurlas
PPO
HRMO/RSPPRO
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