



Visayas State University

Visca, Baybay City, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu.edu.ph; email: op@vsu.edu.ph

Office of the President

6 September 2012

MEMORANDUM NO. 245

Series of 2012

T O: All College Deans/Directors/Department/Office Heads

R E: Participation to the Gender Sensitivity Training

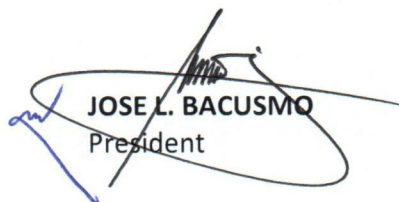
Please be informed that in compliance with CSC Memorandum Circular No. 8, Series of 2012, the university joins the Civil Service Commission in celebrating the 112th Anniversary of the Philippine Civil Service. One of the activities lined-up is the Gender Sensitivity Training for Frontliners.

The following number of participants may be allowed per office/project:

1. Hostel	-	3
2. Guest House	-	3
3. Apartelle	-	1
4. Beach Resort	-	1
5. VSU Hospital	-	4
6. USSO	-	4
7. Security Force	-	10
8. Dormitories	-	20
9. Cash	-	4
10. Registrar	-	4

Please coordinate with ODAHRD for the names of your employees who will be attending this training.

Please be guided accordingly.


JOSE L. BACUSMO
President