



27 September 27, 2016

MEMORANDUM NO. 236
Series of 2016

T O: ✕ **Dr. Beatriz S. Belonias** - Chair
✕ **Prof. Manolo B. Loreto, Jr.** - Member, Dean of Students
✕ **Dr. Ruth O. Escasinas** - Member, Faculty Representative
✕ **Dr. Josephine O. Zafico** - Member, Administrative Staff Representative
Mr. Mark Unlucay - Member, Student Representative
✕ **Prof. Maria Aurora Teresita W. Tabada** - Ex-officio Member, ASHU Coordinator

R E: **Reconstitution of the Anti-Sexual Harassment Committee/Committee on Decorum and Investigation**

In compliance with CHED Memorandum Order No. 1, series of 2015, you are hereby constituted as members of the University Anti-Sexual Harassment Committee/Committee on Decorum and Investigation (ASHC/CODI) for a two year commencing on September 15, 2016.

The ASHC/CODI has the following functions:

1. Receive complaints of sexual harassment or other related sexual offenses;
2. Investigate complaints of sexual harassment complaints or other related sexual offenses in accordance with the prescribed procedure;
3. Submit a report of its findings with the corresponding recommendations to the disciplining authority for decision;
4. Lead in the conduct of discussions about sexual harassment and other related sexual offenses within the institution to increase the community's understanding of, and prevent incidents of, sexual harassment and other related forms of sexual offense; and
5. Conduct such other activities that would engender a safe environment for women in school campuses and training-related programs in HEIs.

For your compliance.


EDGARDO E. TULIN

✕ President