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Office of the President

26 January 2010

MEMORANDUM NO. 13 Series of 2010

T O: Dr. Victor B. Asio _ 1. 29. 10

R E: Designation as Head, Department of Agronomy and Soil Science

By virtue of the authority vested in me by the VSU Board of Regents, you are here designated Head of the Department of Agronomy and Soil Science effective February 2010 until December 31, 2010 or until sooner revoked or terminated by high authorities.

As Head, you are entitled to the privileges granted and the responsibilities attached the position subject to pertinent policies.

Please be guided accordingly.

CC:

resident

OVPAA

OVPAF

OVPPRG

OVPRE

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Deans

Directors

DASS

ODF/Budget

ODA

Cash

IASO

HRMDO

Accounting

COA

Records

file