



22 February 2021

MEMORANDUM NO. 137
Series of 2021

T O: Prof. Manolo B. Loreto, Jr. *3/1/21*
R E: Designation as Dean of Students

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as Dean of Students effective March 1, 2021 until December 31, 2021 or unless sooner revoked or terminated by higher authorities.

As Dean, you are directed to:

Take charge of all programs and services involving student welfare, development and institutional student support services. Specifically;

1. Plan, implement, supervise and monitor quality, relevant, efficient, effective and holistic student services and programs;
2. Coordinate with other delivering units internally and externally involved in student services;
3. Conduct research on effectiveness of student services and publish/disseminate the results.

Moreover, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

Edgardo E. Tulin
EDGARDO E. TULIN
President

cc:	OVPA	IASO
	OVPAF	Accounting
	OVPREI	Cash
	OVPSAS	COA
	OVPPRGAS	Registrar
	OUS	Deans/Directors
	ODAHRD/PRPEO	Records
	ODF/Budget	File