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VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte
OFFICE OF THE PRESIDENT

18 February 1997


MEMORANDUM No. 20
Series of 1997

TO: All concerned

RE: Working Committees and Members for the Honors and Awards Convocation Program on 28 February 1997 at 2:30 p.m., Social Hall, ViSCA:

As approved during the 51st PAC Meeting last 14 February 1997 at the conference room of the Office of the President, you are hereby appointed members of the working committees for the "*Honors and Awards Convocation Program*" on 28 February 1997 at 2:30 p.m., Social Hall, ViSCA. Attached is the list of the committees and members for the program

For compliance.


SAMUEL S. GO
President

**Excerpt of the Minutes of the 51st PAC Meeting
14 February 1997, Office of the President Conference Room**

PAC RESOLUTION No. 4, s. 1997

Approving the following proposed working committees and members for the Honors and Awards Convocation Program on ~~27~~ February 1997 at 2:30 p.m., Social Hall, ViSCA:

WORKING COMMITTEES

MEMBERS

Program Committee

- ✓ Rev. Fr. Dr. Remegio P. Mollaneda - *ok*
- ✓ Prof. Aurora S. Alkuino - *ok*
- ✓ IMDC Staff - *ok*

Invitation Committee

- ✓ Prof. Aurora S. Alkuino - *ok*
- ✓ OSA Staff - *ok*

Organizational Awards Committee

- ✓ Prof. Aurora S. Alkuino - *ok*
- ✓ ViSCA PACSA Board Members - *ok*

Stage Preparation

- ✓ Engr. Nestor M. Israel - *for 7/19*
- ✓ Mr. Domingo P. Flandez - *ok*

Light and Sound

- ✓ Engr. Paul M. Encierto - *for 7/19*
- ✓ Mr. Dominador G. Poliquit - *for 7/19*

Hall Preparation/Demolition

- ✓ Prof. Prudencio P. Marquez - *for 7/19*
- ✓ Landscaping staff - *ok FM*

Transportation

- ✓ Engr. Celso F. Gumaod - *for 7/19*
- ✓ Motorpool Staff - *for 7/19*

**Announcements/streamers/
Documentation**

- Dr. Roberto C. Guarte
- ✓ PICRO Staff - *ok*

**Certificate of Appreciation for
the Guest Speaker**

- ✓ Dr. Vicente A. Quiton - *for 7/19*
- ✓ OVPA Staff - *for 7/19*

**Snacks for the Guests and Honorees
and accommodation of the Speaker**

- ✓ Prof. Nelen P. Lambert
- ✓ Guest House Staff - *for 2/19*

**Printing of Certificates for the Honorees
Ushering**

- ✓ Ms. Wenifreda T. Oclitaria - *for 2/19/97*
- ✓ Ms. Carmencita S. Reyes - *ok*

- ✓ OSA Staff - *ok*
- ✓ Peer Movers - *ok*

Steering Committee

**Chairman
Co-chairmen**

- Dr. Samuel S. Go
- ✓ Dr. Vicente A. Quiton - *for 2/19/97*
- ✓ Dr. Nerelito P. Pascual - *for 2/19/97*

Members

- ✓ Prof. Aurora S. Alkuino - *ok*
- ✓ Dr. Justiniano L. Seroy - *for 2/19/97*
- ✓ Dr. Wilfredo F. Floresca - *for 2/19/97*

PAC ACTION:

APPROVED

Date:

14 Feb. 1997