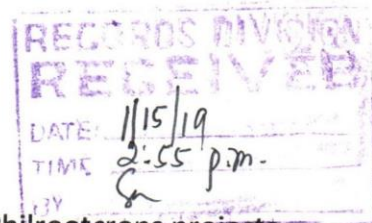




11 January 2019

MEMORANDUM NO. 17

Series of 2019



TO: Ms. Cynthia Dolores V. Godoy - Project-in-charge, Philrootcrops projects
Collecting Officer c/o Ms. Corazon U. Nuevo

SUBJECT: Internal control over cash and accounts on PhilRootcrops projects

In accordance to the findings and recommendations provided by the COA-VSU Audit Team during its Cash Examination Report on PhilRootcrops projects for the period Sept. 25, 2015 to Aug. 30, 2018 to correct and strengthen internal control over cash and accounts, you are hereby directed to do the following:

Name	Action Needed
1. Ms. Cynthia Dolores V. Godoy	<ul style="list-style-type: none">Remit daily all collections and intact to the Collecting Officer pursuant to Section 69 of PD Mo. 1445Update daily the Cash Receipts Record to accurately account for the actual cash in your possession to be remitted to the Collecting Officer
2. Collecting Officer c/o Ms. Corazon U. Nuevo	<ul style="list-style-type: none">Monitor the prompt remittance of all duly-supported collections

For your guidance and compliance.


EDGARDO E. TULIN
President

