



VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.vsu-visca.edu.ph

Office of the President

21 January 2009

MEMORANDUM CIRCULAR NO. 05

Series of 2009

T O : All Concerned

R E : Working Committees for IGP Review

In view of the scheduled review of accomplishment and plans of all VSU IGPs, (RF and STF) on 5-6 February 2009, the following working committees are hereby created:

1. Over-all Coordination

Dr. Roberto C. Guarte	-	Chairman
Dr. Manuel K. Palomar	-	Vice-Chairman
All IGP BOM Members	-	Members

2. Panel of Reviewees

Dr. Manuel K. Palomar	-	Chairman
Dr. Roberto C. Guarte	-	Co-Chairman
Dr. Sulpecio C. Bantugan	-	Member
Ms. Norma V. Cala	-	Member
Ms. Roberta C. Lemos	-	Member

3. Secretariat/Facilitation/Proceeding Preparation

Dr. Lourdes B. Cano	-	Chairman
Ms. Bernardita Bibera	-	Member
Ms. Fe L. Limsiaco	-	Member

4. Food and Snacks

Ms. Rebecca B. Napiere	-	Chairman
All Guesthouse Personnel	-	Members

5. Venue and Paraphernalia

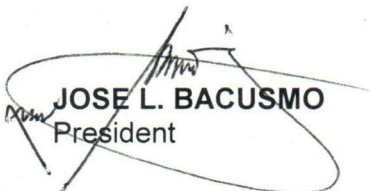
Dr. Sulpecio C. Bantugan	-	Chairman
Mr. Lito P. Bandalan	-	Member
Mr. Panfilo Estremos	-	Member
Mr. Jovenal Belarmino	-	Member
Mr. Felix Abanera	-	Member

6. Transportation and Sound System

Engr. Nestor M. Israel	-	Chairman
Mr. Dominador Poliquit	-	Member
Mr. Jovenal Belarmino	-	Member

Dr. Guarte is requested to meet all Chairmen of the above working committees to discuss your assignment during the review.

Please be guided accordingly.


JOSE L. BACUSMO
President