

Visayas State University

Visca, Baybay, Leyte 6521-A Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

website: www.vsu-visca.edu.ph

Office of the President

30 June 2009

MEMORANDUM NO. 138

Series of 2009

T O: Dr. Pedro T. Armenia

R E: Designation as OIC, College of Agriculture

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated Officer-in-Charge of the College of Agriculture effective July 1, 2009 until December 31, 2009 or unless sooner revoked or terminated by higher authorities.

As OIC, you are entitled to the privileges granted and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

CC:

President

OVPPRG

OSE/L. BACUSMQ

OVPAA

OVPAF

OVPRE

OUS

Deans

Directors HRMDO

ODF/Budget

ODA

COA

Cash

Accounting

Records

File