MEMORANDUM NO. 55 Series of 1989

T O: Mr. Wilfredo C. Valenzona

R E: Designation as Acting Chairman, Non-Academic Personnel
Board and the Selection Board.

Effective immediately and until the return of the Vice President for Administration from his assignment as OIC of Leyte Institute of Technology, you are hereby designated Acting Chairman of the Non-Academic Personnel Board and of the Selection Board. You are expected to perform the functions inherent to the role of the Board in our organization.

Please be guided accordingly.

M. R. VILLANUEVA

cc: Personnel Officer
Executive Committee
ICRO