

MEMORANDUM NO. 21  
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26 February 1993

To:

Dr. Rodolfo G. Escalada	-	Department Head, DOF and Vice Pres. for Academic Affairs
Dr. Paciencia P. Milan	-	Director, ODI
Dr. Angela S. Almendras	-	Department Head, DASS
Dr. Belita A. Vega	-	Assoc. Professor, CSR
Prof. Eduardo O. Mangaoang	-	Assoc. Professor, DOF
All Center/Department Heads		

Subject:

Mount Pangasugan Oversight Committee (MPOC) and  
Monitoring of Academic and Related Activities  
in Mt. Pangasugan

With Dr. R. G. Escalada as chairperson, you are hereby designated as members of Mount Pangasugan Oversight Committee (MPOC) with the following duties and responsibilities:

1. To recommend guidelines in the proper use of Mt. Pangasugan for instruction, research, and extension;
2. To evaluate requests to conduct R and D activity in Mt. Pangasugan based on approved guidelines; and
3. To appraise regularly the administration on the status of academic activities conducted in Mt. Pangasugan.

The Department of Forestry (DOF) is designated as the Monitoring Unit to keep tract of all academic and related activities in Mt. Pangasugan. The specific duties include:

1. To receive all requests to use Mount Pangasugan for academic and related activities;

2. To refer all requests which require the use of an area for whatever purposes to the MPOC for deliberations and approval. Other types of requests should be directly evaluated by the DOF based on approved college guidelines.
3. Approved requests should be made in writing and specific area for use should be designated by DOF.
4. The DOF shall monitor closely the use of the area based on the terms and conditions of the award. It is authorized to terminate immediately (without prejudice to an appeal by the requesting party) any activity which violates any terms or conditions of the award.

For strict and immediate compliance.

  
ELISEO R. PONCE  
Officer-in-Charge