



**VISAYAS**  
STATE UNIVERSITY

**Office of the President**

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29 April 2017

MEMORANDUM NO. 264  
Series of 2017

**T O: Mr. Jesus Freddy M. Baldos**

**R E: Return of Laptop**

It has come to the attention of this office that the Information Office has no existing Laptop for use in the Office since you brought with you the said unit. Anent to this, you are hereby directed to immediately return the said Laptop to the Information Office.

For compliance.

A handwritten signature in black ink, appearing to read 'Edgardo E. Tulin'.

**EDGARDO E. TULIN**  
President *eds*