

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A Philippines

Office of the President

4 April 2002

MEMORANDUM NO. 95 Series of 2002

T O: All Concerned LSU Staff

R E: Summer 2002 Registration

Due to the exigency of service, all staff involved in the registration tomorrow (April 5, 2002) regardless of their 4-day workweek schedule must report to their respective offices to accommodate students who will register. Please make the necessary arrangement with your heads in lieu of service rendered on said day.

Please be guided accordingly.

PACIENCIA P. MILAN

President