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Office of the President

5 May 2010

MEMORANDUM NO. 145 Series of 2010

T O: Ms. Velma P. Bontuyan

Prof. Manolo B. Loreto, Jr.

Dr. Victor B. Asio Ms. Asteria A. Sevilla

R E: Ad Hoc Committee to Investigate the Complaint of Ms. Ma. Cecilia

Natividad Panonce

With Ms. Velma P. Bontuyan as Chairperson and Ms. Aster Sevilla as Secretary, please constitute yourselves into a committee to investigate the complaint of Ms. Ma. Cecilia Natividad Panonce against Ms. Norma C. Cerna for her alleged discourtesy in the performance of her functions.

Please submit your report of findings and recommendations not later than June 15, 2010.

Please be guided accordingly.

JOSE L. BACUSMO President